

Facility Evaluation Form

Date: _____

Scoring Key:

3 = Commendable
2 = Effective
1 = Unacceptable

SECTION I : FACILITY CLEANLINESS AND MAINTENANCE

Exterior Cleanliness & Orderly

Sidewalks _____

Windows _____

Doors _____

Proper Signage _____

Comments: _____

Total Points: _____

Welcome Counter

Cleanliness:

Counter-top	_____	Floors	_____
Walls	_____	Shoe Bins	_____
	_____	Ceiling (vents, fans, tiles)	_____
	_____		_____
	_____		_____

Orderly	
Well-Equipped	
Equipment running properly	
Marketing materials available	
Crowd control	
Display's	
Signage	

Comments: _____

Total Points: _____